



Form No: \_\_\_\_\_

Affix 3 Photographs with attestation on Back side. Recent coloured photograph duly cross-attested from the front is to

ENGLISH WORKS! PROGRAM APPLICATION FORM

**INSTRUCTIONS FOR FILLING THE FORM**

Please read the given instructions carefully before filling the form. Write legibly and avoid overwriting, erasing and cutting etc.

- 1. All entries in the form must be in BLOCK LETTERS or must be TYPED.
- 2. DO NOT LEAVE ANY COLUMN UNFILLED.
  - a. In case a column is not relevant, the words NOT APPLICABLE should be clearly written;
  - b. In all other columns, appropriate replies, such as YES, NO, NIL etc must be given.
- 3. Please note that incomplete forms will not be entertained.
- 4. Attach all relevant documents as per attached check list.



**PART – I****PERSONAL**

- a. Name\_\_\_\_\_
- b. Father's Name\_\_\_\_\_
- c. Date of Birth\_\_\_\_\_
- d. Domicile/District/Province/Merged Districts\_\_\_\_\_
- e. CNIC No\_\_\_\_\_
- f. Religion\_\_\_\_\_
- g. Age:\_\_\_\_\_
- h. Contact No:\_\_\_\_\_

**CONTACT Details**

- i. Father/Guardian's Office Phone No\_\_\_\_\_House Phone No\_\_\_\_\_
- j. Cell Phone No\_\_\_\_\_E-mail\_\_\_\_\_

**ADDRESS**

- k. Permanent Address\_\_\_\_\_
- l. Postal Address\_\_\_\_\_

**PARENTS EMPLOYMENT RECORD**

- m. Name of institution or organization where your father is currently employed, if any
- n. Designation\_\_\_\_\_Grade:\_\_\_\_\_
- o. Work Experience:\_\_\_\_\_Status: Permanent/Contract/Daily Wage\_\_\_\_\_
- p. Name of institution or organization where your mother is currently employed, if any
- q. Designation\_\_\_\_\_Grade:\_\_\_\_\_

r. Work Experience:\_\_\_\_\_Status: Permanent/Contract/Daily Wage\_\_\_\_\_

s. Name of institution or organization where your Guardian/Relative is currently employed, if any in the absence of mother/father

t. Designation\_\_\_\_\_Grade:\_\_\_\_\_

u. Work Experience:\_\_\_\_\_Status: Permanent/Contract/Daily Wage\_\_\_\_\_

v. What is the monthly/annual income of your Parents/Guardian?

w. The number of children in the family \_\_\_\_\_

x. The no. of unemployed adults in the family \_\_\_\_\_

y. Educational institution, where the applicant is currently enrolled:

\_\_\_\_\_

z. Qualification of the applicant: \_\_\_\_\_

aa. Who pays the applicant’s fee: \_\_\_\_\_

**PART – II**  
**ACADEMIC DETAILS**

CERTIFICATE/DEGREE	YEAR	ROLL NUMBER	TOTAL MARKS/GPA	OBTAINED MARKS/GPA	DIVISION/ GRADE	MAJOR SUBJECT	BOARD/ UNIVERSITY
Matric/ O Level (Equivalence Certificate)							
Inter/ A Level/ D.Com/Computer Science (Equivalence Certificate)							
B.Sc./BA							
M.Sc./MA/BBA/BCS /BS							
M.Phil./MS							
Any other Certificate/ Degree							
Currently enrolled in a _____							
College/University/Institution							

**ACADEMIC DISTINCTIONS**

- a. Position in merit\_\_\_\_\_
  
- b. Scholarship won\_\_\_\_\_
  
- c. Medals Awarded \_\_\_\_\_
  
- d. Any other distinction\_\_\_\_\_

Have you taken any English Course? Yes/No. If Yes, please specify where and for how long\_\_\_\_\_

Do you know how to use a computer? Yes/No

Do you know how to find information on the Internet? Yes/No

Do you participate in any additional groups, clubs, courses, etc. at school? Yes/No  
If Yes, list below which ones

Are your sisters also applying for this program? Yes/No. If yes, kindly mention the names

Are you a refugee? Yes/No

Do you have any disability? Yes/No. If yes, kindly specify

PART – IV

CHECKLIST

Please make sure that you have attached all the necessary documentation in accordance with the following checklist:

S. NO	DETAILS OF DOCUMENTS	YES	NO
1	Application Form Set affixed with photographs duly cross-attested from the front.		
2	Attested photocopies of SSC, detailed marks sheet clearly showing subject grades.		
3	Attested photocopies of HSSC, detailed marks sheet clearly showing subject grades.		
5	Attested photocopies of all academic transcripts/detailed marks sheets (of all the years/ terms/ semesters) for Bachelor’s degree clearly showing subject grades.		
6	Attested photocopy of the Bachelor’s degree.		
9	Attested photocopy of Domicile Certificate.		
10	Attested photocopy of both sides of Computerize National Identity Card ( CNIC ) if available		
11	Character Certificate from the Institution last attended		
12	Copy of the last/ previous month’s electricity bill		
13	Income/Pension Slip of Parents/Guardian		

Signature

Applicant’s Signature \_\_\_\_\_

Signature of Father/ Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

**PART – V**  
**DECLARATION**

- i. The information given in the Admission Form is correct to the best of my knowledge and believe, and if anything is found incorrect, the University will have the right to cancel my admission and expel me from the program.
  
- ii. I promise to :----
  - a. Abide the Statutes, Regulation and Rules, etc. framed by the University and the program from time to time;
  - b. Maintain good behavior;
  - c. Work diligently and maintain the dignity and prestige of the University, both on and off the Campus.
  
- iii. I promise to attend my classes regularly & take all tests.
  
- iv. I accept as a condition of my Admission the authority if the University to the effect that if in the opinion of the Vice Chancellor in consultation with the donor agency my stay is not conducive to the normal academic and community life on the campus, I will not hesitate to withdraw my name from the University after being called upon me to do so, and my admission will be treated as cancelled.

Signature

Applicant’s Signature \_\_\_\_\_

Signature of Father/ Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

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